# Motor policy wording



## **Useful Contact Details**

### aurum claims

From within the UK: 0330 175 6072 From outside the UK: +44 330 175 6072

For aurum general enquires please contact your intermediary.

### Thank you for choosing aurum.

aurum issues this insurance cover. This document, together with your policy schedule and Certificate of Insurance, is a legally binding contract of insurance between you and us and does not provide anyone else with rights to enforce any part of this contract.

We have agreed to insure you subject to the terms, conditions and exclusions contained within this document and in any schedule of endorsements attached for the period for which you have paid our premium. This insurance applies within the territorial limits unless we specify otherwise.

Underwritten by Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ. Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority.

Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

This contract is governed, in relation to each vehicle insured under this contract, by the law of the place within the Territorial Limits where you reside or if there is any disagreement about which law applies, the law of the place where your vehicle is registered.

You agree to submit to the exclusive jurisdiction of the courts in that place.

This contract is written in English and all communications about it will be conducted in English.

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Neil Manvell Head of Motor

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# **01** Complaints Procedure

**We** are proud of the service that **we** provide and of **our** careful selection of intermediaries that **we** entrust to service this **policy**. Occasionally, things may go wrong and if this happens **we** have a procedure in place to fully investigate **your** complaint and, where appropriate, to make changes to prevent a recurrence.

If you are unhappy with any element of the cover we provide or any aspect of our service or have cause for complaint, please, in the first instance, contact the insurance intermediary that arranged the policy for you.

If **you** wish to make a complaint **you** can do so at any time by referring the matter to:

a. If you wish to make a complaint in relation to Sections 6, 7 or 8 you can do so at any time by referring the matter to:

Complaints Manager
aurum
St James House
27-43 Eastern Road
Romford
RM1 3NH
e: compliance.kgm@kgmus.co.uk
t: +44 (0) 20 8530 7351
f: +44 (0) 20 8530 7037

We will attempt to resolve your complaint as soon as possible within 3 days, however if this is not possible we will get in touch and advise you of next steps. If we are unable to resolve your complaint or you are dissatisfied with our decision you may have the right to refer your complaint to the Financial Ombudsman Service

b. If your complaint is about Section 9, Motor Legal Expenses Cover or Section 10, European Motor Breakdown Assistance then please contact the service provider using the number you rang to report your claim. The staff handling your claim should be able to resolve it.

If in the course of those discussions it becomes clear that the matter has not been resolved to **your** satisfaction, details of **your** complaint will be passed to **our** Customer Relations Department where **we** will arrange to have it reviewed at the appropriate level. **We** will also contact **you** to let **you** know that **we** are reviewing **your** complaint.

Alternatively, **you** can contact ARAG's Customer Relations
Department directly; they can be reached in the following ways:

By phone: 0344 893 9013 (hours of operation are 9am-5pm, Mondays to Fridays excluding bank holidays. For **our** mutual protection and training purposes, calls may be recorded).

By email: customerrelations@arag.co.uk

By post: ARAG plc,Unit 4a, Greenway Court, Bedwas, Caerphilly CF83 8DW

If **you** remain dissatisfied or **you** have not received a final decision within eight (8) weeks, **you** can refer **your** complaint to the Financial Ombudsman Service at:

Financial Ombudsman Service Exchange Tower London E14 9SR

e complaint.info@financial-ombudsman.org.uk

### From within the United Kingdom

t 0800 0234 567

calls to this number are free on mobiles and landlines 0300 1239 123

calls to this number costs no more than calls to 01 and 02 numbers

### From outside the United Kingdom

t +44(0)20 7964 0500

f +44(0)20 7964 1001

Text Number: 07860 027 586 (Call Back Service)

The Financial Ombudsman Service can look into most complaints from consumers and small businesses. For more information contact them on the above number or address, or view their website: www.financial-ombudsman.org.uk.

### Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme. You may be entitled to compensation from the Scheme if we are unable to meet our obligations under this policy. If you are entitled to compensation under the Scheme, the level and extent of the compensation will depend on the nature of this policy. Further information about the Scheme is available from the Financial Services Compensation Scheme (PO Box 300, Mitcheldean, GL17 1DY) and on their website: www.fscs.org.uk.

# **02** The Meaning of Words in this Policy

Words with special meanings are defined here or in the part of the **policy** where they are used. Defined terms will be black and bold when used. Words using the singular should, where the circumstances require, be read in the plural.

The words below will have the following meanings where shown in black and bold throughout the **policy** unless a more specific special definition applies under a specific section:

Act of terrorism means an act, including using or threatening to use force or violence, which is committed by a person or group of people, whether acting alone or in connection with an organisation or government; and is for political, religious, ideological or similar reasons. This includes trying to influence a government or to frighten the public or any section of the public.

Administration fee(s) means the amount we will charge you in addition to your premium for policy arrangement:

- New Business or Renewal for premiums less than £5,000 including IPT - £30
- New Business or Renewal for premiums more than £5,000 including IPT and less than £15,000 excluding IPT - £100
- New Business or Renewal for premiums more than £15,000 including IPT - £175

Please note that **our** administration fee does not include any administration charge that **your** broker may apply.

Amendment to cover notice means any notification of cover change issued to **you**.

Agreed value means the amount your vehicle is insured for and the amount we will pay if your vehicle is stolen and not recovered or totally destroyed. The agreed value is agreed by you and us as shown in the schedule. The amount should include the value at the inception date of the policy, all manufacturer fitted extras and modifications and any non-manufacturer extras or modifications approved by us.

ARAG plc means ARAG Legal Expenses Insurance Company Limited, Unit 4, Greenway Court, Bedwas, Caerphilly,CF83 8DW. Registered in England, number 02585818.

ARAG Legal Expenses Insurance Company Limited means ARAG plc is authorised to administer this insurance on behalf of the insurer ARAG Legal Expenses Insurance Company Limited (commercial register number: HRB 103274), (FRN: 202106)

Call Assist means Call Assist Limited, Axis Court, North Station Road, Colchester, Essex, CO1 1UX. Registered in England and Wales, number 3668383.

**Certificate** means the document issued for each **vehicle you** insure with **us**. This is **your** evidence of motor insurance. **Your certificate** should be read together with the **policy**.

**Endorsement** means any change to the terms of the **policy** agreed in writing.

European Union means Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.

Excess means the amount for which **you** are responsible as the first part of each claim as shown in the **schedule** 

Green Card is an International Motor Insurance Certificate. When travelling abroad in the EU or EEA member countries it is no longer a requirement to carry, and if requested, produce a "Green Card" document effective from 2/8/2021. It is highly recommended however that you ensure you have with you, and are able to produce evidence of Insurance in the form of a Certificate of Insurance. Please contact your insurance intermediary for further information should you have any questions.

Household member means any member of your household who permanently resides with you including your domestic employees, children studying away from home and any person living in the grounds of your residence.

Identity fraud means someone, or a group of people, knowingly using a means of identification belonging to you or a named insured person without your or a named insured person's knowledge or authorisation and with the intention of committing or helping someone else to commit an illegal act, whether resulting from a theft from an insured vehicle or another covered loss under the policy during the period of insurance.

An act, or a series of acts, against one of **you** by one person or group of people is considered to be one **identity fraud**.

**Insured** person means any person permitted by **you** to drive, is legally entitled to drive and is entitled to drive in accordance with **your policy**.

Insured vehicle means any vehicle, or any private vehicle, including a courtesy vehicle, when used by you or a named insured person with the owner's permission. This does not include other vehicles owned by you or a named insured person, vehicles available for the regular use of you or a named insured person, or vehicles hired by any person other than you or a named insured person.

KGM means a trading name of DUAL Corporate Risks Limited. DUAL Corporate Risks Limited is authorised and regulated by the Financial Conduct Authority under firm reference number 312593

### Loss of limb means:

- a. in the case of a lower limb, permanent physical severance at or above the ankle or permanent total loss of use of an entire leg or foot; and
- b. in the case of an upper limb, permanent physical severance at or above the wrist or permanent total loss of use of an entire hand or arm.

Loss of sight means total and irrevocable loss of sight in one or both eyes.

Market value means the cost to replace an **insured vehicle** with one of similar make, model and condition. **We** decide this amount.

Named insured person means any Insured person whose name is stated on the certificate.

New vehicle replacement means the replacement of your vehicle with a new one of the same specification. This cover may apply, if you prefer, if the vehicle is deemed a total loss by us following a covered loss within 24 months from the date of first registration. The cost of the replacement vehicle must not exceed the agreed value during the first policy period. Past the first renewal date of your policy the cost of the replacement vehicle may exceed the agreed value if we deem it necessary to meet our obligation to you. You must be the first registered owner of the vehicle (other than a dealership) for this cover to apply. If you are not the first registered owner of the vehicle (other than a dealership) then new vehicle replacement only applies if the vehicle is less than 12 months old.

No claims discount means the document provided by your previous insurer confirming the number of years you or a named insured person has been driving each of your vehicles without making a claim. We will price your insurance based on your driving record and will not always ask for sight of this document. Should your policy be cancelled or lapsed, we will confirm the number of years you have been incident free whilst insured with us. We will only add these years to your previous no claims discount document if we have sight of the document from your last insurer.

Non household member means any person that does not permanently reside with **you** over the age of 30.

Occurrence means any one covered loss or accident which first occurs within the **policy** period and this **policy** applies.

Period of insurance means the period of insurance shown in your most recent schedule.

Personal effects means personal property owned by **you** or a **household member**.

Policy means this policy wording including the schedule, any endorsements, any amendment to cover notice and the certificate.

Rental vehicle means a vehicle that can be hired for a short period of time.

Schedule means the most recent document we sent to you showing your name, your address and your insurance details.

Territorial limits means the United Kingdom, the European Union, as well as the Channel Islands, the Isle of Man, Albania, Andorra, Bosnia Herzegovina, Gibraltar, Iceland, Liechtenstein, Macedonia, Monaco, Montenegro, Norway, San Marino, Serbia, Switzerland and Turkey (west of the Bosphorus) or in transit by rail, sea, land (not under the vehicle's own power) or air between any countries listed in this definition.

Total loss means an insured vehicle is deemed beyond economical repair following a covered incident. An insured vehicle is considered a total loss when the salvage value plus the repair cost is equal to or greater than the amount of cover of the insured vehicle. The value of any salvage will be determined by us and any salvage will be disposed of in accordance with the ABI Code of Practice for the Disposal of Motor Vehicle Salvage. This decision will be made by us.

### Under the influence means:

- having a blood alcohol level exceeding the prescribed limit as decreed by the United Kingdom, Channel Islands and the Isle of Man Road Traffic Act (or similar legislation of any other applicable country within the territorial limits) and/or;
- b. being under the influence of any illegal substance.

United Kingdom means England, Wales, Scotland and Northern Ireland.

Vehicle means a vehicle listed in the schedule for which a certificate has been issued bearing the registration number or chassis number of that vehicle. The vehicle must be under a hire purchase agreement, be leased to or belong to you, a household member or a direct family relation. A rental vehicle will not be covered unless agreed by us.

### We, us and our means:

- a. under Sections 6, 7 and 8 Zurich Insurance Company Ltd 100%
- b. under Sections 9 and 10, ARAG plc 100%

You and Your means the person named in the **schedule** as the policyholder and a spouse or partner that permanently resides with them.

Zurich Insurance Company Ltd means Zurich Insurance Company Ltd, a public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ. Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority.

# 03 General Terms and Conditions that Apply to this Policy

KGM issues this policy which is provided by Zurich Insurance Company Ltd except for Section 9, Motor Legal Expenses Cover where cover is underwritten by ARAG Legal Expenses Insurance Company Limited and provided by ARAG plc and Section 10, European Motor Breakdown Assistance, where cover is underwritten by ARAG Legal Expenses Insurance Company Limited, provided by ARAG plc and serviced by Call Assist.

This **policy**, **your schedule** and **your certificate** sets out the contract between you and us. They should be read as one document. You agree to pay the premium shown in the schedule and comply with your responsibilities described in this policy. Cover for each section is only operative where indicated on your policy schedule.

Various provisions in this policy restrict or exclude cover. Read the entire policy carefully to determine your rights and duties, and what is and is not covered.

### Information You Have Given Us

In deciding to accept this policy and in setting the terms including premium we have relied on the information which you have provided to us. You must take care when answering any questions we ask by ensuring that any information provided is accurate and complete. If we establish that you deliberately or recklessly provided us with untrue or misleading information we will have the right to:

- a. treat this policy as if it never existed;
- b. decline all claims; and
- c. retain the premium.

If we establish that you carelessly provided us with untrue or misleading information we will have the right to:

- i. treat this policy as if it never existed, refuse to pay any claim and return the premium you have paid, if we would not have provided
- ii. treat this **policy** as if it had been entered into on different terms from those agreed, if we would have provided you with cover on different terms;
- iii. reduce the amount we pay on any claim in the proportion that the premium you have paid bears to the premium we would have charged you, if we would have charged you more.

We will notify you in writing if i., ii. and/or iii. apply.

In accordance with the Cancellation and Cooling-Off Period Provisions, if there is no outstanding claim and ii. and/or iii. apply, we will have the right to:

- 1. give you notice that we are terminating this policy; or
- 2. give you notice that we will treat this policy and any future claim in accordance with ii. and/or iii., in which case you may then give us notice that you are terminating this policy.

### Changes that You Must Tell Us About

If there is any change in your circumstances or if the information you have provided is no longer true, valid or up to date, you must tell the intermediary who arranged the policy for you as soon as is reasonably possible as this may affect your policy and your ability to claim under it. You must tell us immediately and confirm:

- if you sell a vehicle;
- if you purchase a new vehicle that you want to insure with us;
- if you want to add a new household member or insured person to
- of all accidents, claims or losses including fire, theft, vandalism and malicious damage in the last 3 years, involving you or an insured person, to any vehicle whether insured by us or not;
- of all motoring convictions in the last 5 years (or 3 years for fixed penalty offences). If a motoring offence resulted in a custodial sentence, then you must tell us about all unspent convictions under the Rehabilitation of Offenders Act 1974;
- if you or an insured person have been convicted of, or received a police caution for, or charged with but not yet tried for, any non-motoring related offence other than those spent under the Rehabilitation of Offenders Act 1974:
- if you have had an insurer invoke cancellation, refuse to renew or agree to accept cover but only with special terms;
- if **you** have been declared bankrupt, had bankruptcy procedures taken against you, received a County Court judgment or entered into an arrangement with creditors;
- if you have not given us a true representation of your driving experience:
- if there is any modification to your vehicle from the manufacturer's standard specification (manufacturer options are classed as standard specification);
- if  $\mathbf{you}$  have not provided  $\mathbf{us}$  with true and accurate information for all persons who are named on the policy. This includes: dates of birth, type of licence, period licence held, period of residency in the United Kingdom, Channel Islands and the Isle of Man;
- if the windscreen to any vehicle shows any sign of damage before the policy incepted, or before the vehicle was added to the policy mid-term:
- if any **vehicle** is used for hire & reward;
- if any vehicle is not used for the use as defined on the certificate;
- if you are buying and selling cars for profit or trade;
- of all types of employment that you receive income from or are named as a Director.

If you are in any doubt please contact your intermediary without delay.

Upon receipt of **your** notification of any change in circumstance, **we** may amend the terms of this **policy** and or charge an additional premium.

No change or modification of this **policy** shall be effective except when made by written **endorsement** signed by **us**.

### Concealment or Fraud

If **you**, or anyone acting for **you**, makes a fraudulent claim, for example a loss which is fraudulently caused and/or exaggerated and/or supported by a fraudulent statement or other device, **we**:

- a. will not be liable to pay the claim; and
- may recover from you any sums paid by us to you in respect of the claim; and
- may by notice to you treat this policy as having been terminated with effect from the time of the fraudulent act.

If **we** exercise **our** right under c. above:

- we shall not be liable to you in respect of a relevant event occurring after the time of the fraudulent act. A relevant event is whatever gives rise to our liability under this policy (such as the occurrence of a loss, the making of a claim, or the notification of a potential claim); and
- ii. we need not return any of the premium paid.

### Claims Database

Under the conditions of your policy you must tell KGM about any insurance related incidents whether or not they give rise to a claim. When you tell KGM about an incident KGM may pass information relating to it to a database. KGM may search these databases when you apply for insurance, in the event of any incident or claim, or at renewal to validate your claims history or that of any other named insured person.

### Maintenance

You must ensure an **insured vehicle** is kept in a road worthy condition and take reasonable steps to protect any **insured vehicle** from loss or damage. If the condition of the **insured vehicle** or illegal tyres are considered to have contributed or caused the loss or damage, no cover will be provided under the **policy**. If the **insured vehicle** requires an M.O.T and is the subject of a **total loss** claim, **we** will settle the claim based on the **market value** in the absence of such a document.

### Law

Unless some other law is agreed in writing between **you** and **us**, this **policy** will be governed by English law and practice and to the exclusive jurisdiction of the courts of England and Wales.

### Construction, Severability and Conformance to Statute

- a. If any provision contained in this **policy** is, for any reason, held to be invalid, illegal, unenforceable in any respect, it is hereby deemed to be severed and to have no effect on any other valid, legal and enforceable provisions of this **policy**.
- b. If any provision contained in this **policy** is, for any reason, held to be invalid, illegal or unenforceable, it will be construed by limiting it so as to be valid, legal and enforceable to the extent compatible with applicable law.
- c. Any provisions of this **policy** which are in conflict with the statutes or regulations of the state or country wherein this **policy** is issued are hereby amended to conform to such statutes or regulations.
- d. In this **policy**, any reference to an Act or Order is, unless the contrary intention applies, a reference to that enactment as amended, extended or applied to any other enactment.

### **Rights of Third Parties**

This insurance is not intended to give any person any right to enforce any term of this insurance which that person would not have had but for the Contract (Rights of Third Parties) Act 1999.

### **Several Liability Clause**

The liability of an insurer under this **policy** is several and not joint with other insurers party to this **policy**. An insurer is liable only for the proportion of liability it has underwritten. An insurer is not jointly liable for the proportion of liability underwritten by any other insurer. Nor is an insurer otherwise responsible for any liability of any other insurer that may underwrite this **policy**.

The proportion of liability under this **policy** underwritten by an insurer is shown in this **policy**.

Although reference is made at various points in this clause to "this **policy**" in the singular, where the circumstances so require this should be read as a reference to **policies** in the plural.

### **Cooling Off Period**

You can cancel this policy by notifying us through KGM within fourteen (14) days of either:

- a. the date you receive this policy; or
- b. the start of your period of insurance;

whichever is the later.

A full refund of any premium paid will be made unless you have made a claim in which case the full annual premium is due.

### **Your Cancellation**

You may cancel this policy at any time by notifying us.

Cancellation cannot be backdated and will take effect from the date we receive notification from you or your intermediary. The portion of your premium assigned to the Motor Legal Expenses Cover will not be refunded. If you have not made a claim during the period of **insurance**, **we** will refund the proportion of any remaining premium you have paid calculated on a proportional daily basis depending on how long the policy has been in force. If you have made a claim during the policy period no refund will be paid.

### **Our Cancellation**

We can cancel this policy, if there is a valid reason to do so, including for example:

- a. any failure by you to pay the premium; or
- b. a change in risk which means we can no longer provide you with insurance cover: or
- c. non-cooperation or failure to supply any information or documentation we request, such as details of a claim;

by giving **you** fourteen (14) days' notice in writing. If **you** have not made a claim during the period of insurance, we will refund the proportion of any remaining premium you have paid calculated on a proportional daily basis depending on how long the policy has been in force. If you have made a claim during the period of insurance no refund will be paid.

### **Payment of Premium**

Your premium must have been paid for in full before we make any payment under this policy. Following a total loss we will deduct any outstanding premium for the **period of insurance** from any payment payable to you.

### Auto-Renewal

We will invite your policy for renewal at the end of the period of insurance unless you inform us or we inform you to the contrary. While there is no obligation to renew with us, if you do not wish to renew your policy, you must advise your intermediary before the expiry of the period of insurance to avoid any premium becoming due to us.

### Other Insurance

If a loss covered by this **policy** is also covered by other insurance, **our** cover will be secondary to any other insurance in force.

If you are a named driver on a policy that is insuring a vehicle you have borrowed, our cover will not apply.

### **Losses Not Covered by this Policy**

If, by law, we must make a payment that is not covered by the policy, we have the right to recover the payments from you.

### Transfer of Rights

If we make a payment under this policy, we will assume any recovery rights you, or any insured person has in connection with the loss, to the extent of any payment we have made under this insurance policy. You or an insured person must provide us with all the information and assistance possible for us to achieve a settlement and must do nothing after a loss to prejudice such rights.

### **Return Premiums and Additional Premiums**

If you make any amendments to your policy and the resulting prorata additional or return premium is less than £50 we will not apply this amount and the return or additional premium due shall be nil.

If you have made a claim during the policy period no refund will be paid. This is also applicable where a claim has been made to an **insured vehicle** being removed from **your policy** midterm where the policy remains inforce and only cover is cancelled for the insured vehicle which was subject to the loss.

### Fraud Prevention and Detection

In order to prevent and detect fraud we may at any time:

- a. share information about **you** with other organisations and public bodies including the police;
- b. check and/or file your details with fraud prevention agencies and databases, and if you give us false or inaccurate information and we suspect fraud, we will record this. We and other organisations may also search these agencies and databases to:

- help make decisions about the provision and administration of insurance, credit and related services for you and insured persons.
- 2. trace debtors or beneficiaries, recover debt, prevent fraud.
- check your identity to prevent money laundering, unless you furnish us with other satisfactory proof of identity.
- c. undertake credit searches and additional fraud searches.

**We** can supply on request further details of the databases **we** access or contribute to.

### Motor Insurance Database

Your insurance cover details will be added to the Motor Insurance Database, run by the Motor Insurers' Information Centre (MIIC). This has been set up to help identify uninsured drivers, and may be searched by the police to help confirm who is insured to drive. If there is an accident, the Database may be used by insurers, MIIC and the Motor Insurers' Bureau to identify relevant policy information. You can ask us for more information about this, or at www.miic.org.uk. You should show this notice to anyone insured to drive a vehicle covered under this policy.

### **Sanctions**

**We** shall not provide any benefit under this **policy** to the extent of providing cover, payment of any claim or the provision of any benefit where doing so would breach any sanction, prohibition or restriction imposed by law or regulation.

### Data Protection Notice

This Data Protection Notice explains what personal information is collected and how this is used. It tells **you** about the registers and databases that **we** and others have in place that help to detect and prevent fraudulent applications and claims, and must be shown to any party related to this insurance. In accepting this Insurance it will be understood that **you** have read and accepted the terms of this Data Protection Notice.

All phone calls relating to applications and claims may be monitored and recorded and the recordings used for fraud prevention and detection, training and quality control purposes.

**We** will process your details in accordance with the Data Protection Act and/or other applicable legislation in force. **You** are entitled to receive a copy of the information **we** hold about **you**. If **you** require a copy of **your** data or have any questions please contact:

Data Protection Officer (DPO)
DUAL Corporate Risks Limited
One Creechurch Place
London, EC3A 5AF
E-Mail: DPO@dualgroup.com

L-Mail. DFO@ddaigioup.com

For more information on the Data Protection Act **you** may also write to the Office of the Information Commissioner at:

Wycliffe House Water Lane Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113 or 01625 54 57 45 E-Mail: mail@ico.gsi.gov.uk

### **Your Data**

It is necessary to collect **your** personal data so that Underwriters can assess/ administrate the terms of **your policy**, claims or losses. Personal data includes:

- Contact Data
- · Profile Data
- Sensitive Personal Data
- Correspondence Data

Please be aware that only where relevant **we** use and may share **your** details with approved partner service providers/professional advisers including those that operate, process or share data outside of the European Economic Area and suitable safeguards are in place to ensure data is secure for purposes including but not limited to:

- Underwriting
- Fraud Prevention
- Claims Management
- Complaints Handling
- · Electronic Licensing
- Continuous Insurance Enforcement
- Law enforcement (prevention, detection, apprehension and/or prosecution of offenders)
- The provision of government services aimed at reducing the level of uninsured driving

Any organisations or bodies **we** share **your** data with will only use **your** data for the purposes set out in **our** Privacy Policy which can be viewed on **our** website at www.kgminsurance.co.uk. A paper version is also available upon request. Before sharing **your** data with any third party, **we** will ensure that the third party has the appropriate technical and organisation measures in place to protect **your** data. Please see the Privacy Policy for details of **your** rights not covered more specifically in this notice.

# How to make a Claim

We want your claim to be settled swiftly and in full so that you may put the event leading to a claim behind you as soon as possible.

To make a claim for glass, European Motor Breakdown Assistance, Legal Expenses, Liability or Physical Damage, call our 24 hour, 7 days a week helpline:

From within the UK: 0330 175 6072 From outside the UK: +44 330 175 6072

Your policy details the terms, conditions and level of cover that applies. In the event of an incident that may give rise to a claim **you** must:

- not admit liability:
- 2. report the incident to the police if **you** suspect that a crime has been committed and obtain a crime reference number;
- 3. take all reasonable measures to prevent or reduce the likelihood of further loss or damage;
- provide us, via your insurance intermediary, with the information that we or they require.

If you are being held responsible for injury or damage you must send to us or your insurance intermediary all correspondence you receive as soon as practicably possible. You or an insured person must not admit liability or make any promise of payment without our consent, otherwise we may not have to pay the claim.

If your claim is valid we will:

- arrange for the repatriation of you or the insured person and your or the insured persons passengers;
- where necessary recover the insured vehicle to a repairer of your choice or if you prefer to a repairer approved by us;
- where necessary arrange for a courtesy car following a covered loss;
- inspect, approve and authorise any repairs to the insured vehicle;
- clean the insured vehicle on completion of any repairs;
- where appropriate return the insured vehicle to you;
- collect any courtesy car from you;
- guarantee the repairs to the insured vehicle if carried out by an approved repairer for a period of 3 years.

Calls may be monitored or recorded.

### **Motor Legal Expenses Cover**

Motor Legal Expenses Cover is underwritten by ARAG Legal Expenses Insurance Company Limited and provided by ARAG plc.

If you are involved in an accident which is not your fault please contact us as soon as possible.

- 1. Under no circumstances should **you** instruct **your** own solicitor as **we** will not pay any costs incurred without our agreement.
- 2. Lines are open 24 hours a day, 365 days a year for motor claims reporting; please telephone 0333 000 7906.
- 3. We will require details of the accident and names and addresses of all parties involved including any witnesses.
- 4. If the advisor believes the accident is not **your** fault, **we** will arrange for:
  - a legal expert to contact **you** who will help claim back **your** losses and obtain compensation for any injuries
  - you to be contacted to assess your need and suitability for a replacement vehicle.
- 5. Ensure that no contact is made with anyone else regarding claiming back your losses or compensation for personal injury until you hear from us.

### **European Motor Breakdown Assistance**

European Motor Breakdown Assistance is underwritten by ARAG Legal Expenses Insurance Company Limited, provided by ARAG plc and serviced by Call Assist.

What to do if you breakdown.

- 1. Please have the following information ready as it will be needed to check your policy cover:
  - your insured vehicle registration
  - the precise location of your insured vehicle (or as accurate as you are able in the circumstances)
  - your return telephone number.
- 2. Our operator will take your details and make the necessary arrangements to assist **you**. **Your** mobile phone must therefore be switched on and available to take calls at all times. To help our operator to provide a quality service, your calls will be recorded.
- 3. Stay safe but remain with or near to your insured vehicle until the recovery operator arrives. Once the recovery operator arrives at the scene please be guided by their safety advice.
- If you breakdown on a UK motorway and have no means of contacting us or are unaware of your location, you should use the nearest SOS box and advise the police of **our** telephone number; they will contact **us** to arrange assistance. If the police are present at the scene please advise them that you have contacted us or give them our telephone number to make contact on **your** behalf.
- If you breakdown outside of the UK on a motorway or major public road, the local highway authority may require you to use a local private towing service. You will need to use the SOS phones to call for assistance. The private towing service will tow the **insured vehicle** to a place of safety and **you** will be required to pay for the service immediately. You can then contact us for further recovery and assistance. Please retain your receipts. If you change your vehicle, you must notify your intermediary. Please include the existing registration, the new registration, make, model and colour of your new vehicle and the date **you** wish to make the change. If **you** do not notify the new vehicle details our operator may be unable to supply you with a service.

# 05 General Exclusions

The following exclusions apply to the whole of the **policy**. Any additional exclusions are shown in the sections to which they apply and/or on **vour schedule**.

This insurance does not cover the following:

- Any loss, damage or liability arising out of a deliberate act by you
  or an insured person or by anyone acting on your behalf.
- 2. Any loss, damage or liability arising directly or indirectly from biological or chemical contamination.
- 3. Any loss, damage or liability arising directly or indirectly from nuclear reaction, nuclear radiation or radioactive contamination.
- 4. Any loss, damage or liability caused directly or indirectly by war, acts of foreign enemies, hostilities (whether war is declared or not), invasion, civil war, rebellion, revolution, insurrection or military or usurped power or the destruction or seizure of any insured vehicle for a military purpose.
- Any loss, damage or liability caused by the confiscation, destruction or seizure of property by any military, government or public authority.
- 6. Any loss, damage or liability arising from:
  - a. airport service vehicles;
  - vehicles being used on those parts of airport premises to which the public do not have free vehicular access.
- 7. Any diminution in value of any **insured vehicle** following a loss.
- 8. Any loss, damage or liability arising from participation in or instruction or preparation for any racing (formally or informally, against another motorist whether on a road or track), rallies, trials, pace-making or speed testing in any prearranged or organised event (including but not by way of limitation the Gumball Rally or Cannonball Run) or any on track use (including but not by way of limitation, the Nürburgring)
- 9. Any person who uses an **insured vehicle** without the owner's permission.
- Any loss, damage or liability arising from the use of any insured vehicle for carriage of own goods, hire and reward, courier and haulage.
- 11. Any loss, damage or liability arising from the operation of any insured vehicle that has been hired, leased or loaned by you or any insured person for a fee to any other person. This exclusion does not apply to any courtesy vehicle provided to you whilst your vehicle is being repaired or whilst a claim is being settled or to any self drive hire vehicle covered under this policy as a temporary insured vehicle.

- 12. Any death or injury of any employee arising out of his or her employment by you or an insured person if cover for such person is provided under an employer's liability insurance policy that complies with current United Kingdom, Channel Islands and the Isle of Man compulsory employer's liability legislation, or any similar legislation of any other applicable country within the territorial limits.
- 13. Any vehicle with less than four wheels unless agreed with **us** and noted in the **schedule**.
- 14. Any loss or damage caused to an insured vehicle by wear and tear, mechanical or electrical breakdown or any damage caused by a computer error or malfunction or an error in computer programming.
- 15. In respect to Third Party Liability Cover, any loss, damage or liability resulting from or in connection with any act of terrorism except in so far as necessary to comply with the United Kingdom, Channel Islands and the Isle of Man Road Traffic Act.
- 16. Any claim where you or an insured person would be entitled to be paid under any other insurance if this policy did not exist, except for any amount in excess of the amount that would be covered under the other insurance.
- 17. Any bus, coach or vehicle with 10 or more seats including that of the driver.
- 18. Any waterborne vessel, aircraft, hovercraft or other vehicle not designed to run on land unless amphibious which is licenced to go on highways (but not including any waterborne exposure).
- 19. Any loss involving the ownership, operation, maintenance or use of any vehicle the principal use of which is:
  - a. the transportation of high explosives such as nitroglycerine, dynamite or any other similar explosive;
  - b. the bulk transportation of liquid petroleum or gasoline;
  - c. the transportation of gasses in liquid, compressed or gaseous forms.
- 20. Any claim under Section 6, Physical Damage Cover and Section 7, Additional Covers if at the time of the loss or damage **you** or an **insured person** was **under the influence**.
- 21. Any loss, damage or liability arising out of any insured vehicle being impounded, seized or taken custody of because of an infringement of a United Kingdom, Channel Islands or the Isle of Man law at the time of inception of cover.
- 22. Any loss, damage or liability arising at a time when you are using the insured vehicle unlawfully and/or whilst in contravention of any applicable law/regulation.

# **Physical Damage Cover**

Physical Damage cover only applies to your policy if shown in your schedule. Please check to ensure this cover has not been deleted by an amendment of cover notice or an endorsement detailed on your schedule.

### What is covered

Under this section, we will cover loss or physical damage to an insured vehicle occurring during the period of insurance anywhere within the territorial limits.

### What is not covered

- The excess applied to the insured vehicle which is the subject of the loss, unless the insured vehicle is a total loss. Please check for any specific driver excess amounts detailed on your schedule.
- Loss of use of the insured vehicle.

### How we will pay your claim

### Amount of cover

Your vehicle(s) are insured for the amount shown in your schedule however, you agree that we may change this amount when the policy is renewed to reflect current costs and values.

Each vehicle listed in your schedule is insured for an agreed value, unless stated otherwise on your schedule. An insured vehicle not listed in your schedule is insured for its market value.

### **Payment basis**

### Total loss

If an insured vehicle is declared a total loss we will pay you the agreed value unless you choose new car replacement or market value applies. If there is already damage to the insured vehicle from a previous incident, you agree we may reduce our payment by the amount it would cost to repair the previous damage.

An insured vehicle is considered stolen when it is stolen and not recovered within 30 days of its theft.

When we pay for a total loss, the salvage becomes our property.

If a stolen insured vehicle is recovered we will pay for any covered damage following the theft.

When we pay for a total loss we will deduct from the amount of cover any amount required to be paid to discharge any outstanding finance agreement associated with the insured vehicle.

If within 14 days of you being notified of the insured vehicle being a total loss you replace with a new insured vehicle, it will be treated as a substition. There may be an additional premium incurred if the insured vehicle is not considered a like for like replacement by us but no return premium would be given when replacing the insured vehicle that was subject to the total loss.

If the insured vehicle deemed a total loss is not replaced within 14 days then no return premium will be given and a new insured vehicle would be treated as an additional vehicle therefore incurring an additional premium charge to add the new insured vehicle to your

If the insured vehicle that is a total loss is the only vehicle on your policy and not replaced the policy will be cancelled with no return premium due to the total loss.

### Partial loss

If an **insured vehicle** is partially damaged, **we** will pay the amount required to repair or replace, whichever is the least, the damaged part without deduction for depreciation, up to the amount of cover for each occurrence. Subject to availability we, will replace the damaged part with the original manufacturers part.

We use a panel of expert repairers however, you may wish to use your own repairer of choice.

We must approve and authorise all repairs and/or hire before any work commences otherwise we may not pay your entire claim.

# 07 Additional Covers

These covers are provided if Section 6, Physical Damage Cover applies to **your policy** and are in addition to the limits shown on **your schedule** unless stated otherwise. The **excess** applicable to the **insured vehicle** applies to these covers unless stated otherwise. Exclusions are described in Section 5.

### **Audio and Electrical Equipment**

In the event of a covered loss **we** will also cover the following for loss or damage if the cost of replacement is included in the **agreed value**. If it is not included in the **agreed value** there will be no cover for such equipment.

- a. The following equipment if permanently installed in or removable from a housing unit within the **vehicle** and designed to be operated only by the power of the **vehicle**:
  - radios, tape players, CD players & DVD players;
  - televisions;
  - global positioning systems or similar equipment including their accessories and antennas.
- Telephones if permanently installed in the vehicle and designed to be operated only by the power of the vehicle, including their accessories and antennas.

Your excess does not apply to this additional cover.

### Glass Cover

**We** provide window and sunroof glass replacement in the event of a covered loss to any listed **vehicle**.

A £100 excess applies to this additional cover. However, if the glass is repaired, the excess does not apply. A courtesy vehicle is not provided following a claim under this section of your policy.

### **Lock Replacement**

In the event of damage to locks on a **vehicle** or in the case of the theft or loss of keys, ignition card or lock transmitter of any **vehicle**, **we** will pay for the necessary replacement cost of:

- a. all external locks of the vehicle;
- b. the ignition/steering lock if this is operated by the same key; and
- c. the lock transmitter and/or central locking interface.

A courtesy vehicle is not provided following a claim under this section of **your policy**.

Your excess does not apply to this additional cover.

### **Personal Effects**

We will pay for your or a household member's personal effects in an insured vehicle that are lost or damaged due to an accident or to fire, theft or attempted theft during the period of insurance up to a total amount of £1,500.

Your excess does not apply to this additional cover.

### **Pairs and Sets**

If your vehicle is involved in a covered loss and we cannot match the upholstery, a replacement wheel or any other part of your vehicle that forms part of a pair or set we will pay up to £10,000 to replace the matching parts of the damaged item.

Any damaged or undamaged item will become our property.

### **Psychiatric Cover**

If as a direct result of a covered loss **you** or a **named insured person** is injured and unable to drive, **we** will pay up to £5,000 for psychiatric services as recommended by a qualified mental health professional when incurred within 1 year of the date of the covered loss. If **your policy** is cancelled **our** payments will cease the date **your policy** is cancelled.

**We** do not provide this additional cover if at the time of the covered loss **you** or an **insured person** is **under the influence**.

### **Courtesy Vehicle**

If a **vehicle** cannot be used because of a covered loss **we** will provide **you** or a **named insured person** with a courtesy vehicle for the period of time that the **vehicle** is being repaired or until the theft or **total loss** claim is settled

If **you** accept a courtesy vehicle provided by the repairer then **we** will not apply **your excess** if it is less than £1,000.

If the courtesy vehicle provided by the repairer is not satisfactory to you, we will replace it with a courtesy vehicle which is similar to the vehicle subject to the claim. However, your excess will apply.

The most we will pay under this additional cover for each accident is £4,000.

Provision of the courtesy vehicle will be subject to the terms and conditions of our approved replacement vehicle supplier and will be considered an insured vehicle for the time it is in your or a named insured person's possession.

You do not need to notify us if you or a named insured person are in possession of, or are using a courtesy vehicle.

### **Emergency Transportation/ Accommodation**

If following a covered loss more than 50 miles from your or a named insured person's closest residence and you or a named insured person incur emergency transportation costs, we will pay such costs up to a maximum of £500.

In addition, we will pay up to a maximum of £1,000 for accommodation and meals.

Your excess does not apply to this additional cover.

### **Medical Expenses**

We will pay up to £500 each for necessary medical expenses for you or a named insured person, incurred as a result of an accident during the period of insurance. Such medical expenses must arise out of injury to you or a named insured person while he or she is occupying an insured vehicle. This additional cover also applies if you or a named insured person is struck by another motor vehicle or trailer. The most we will pay for one occurrence is £3,000. Your excess does not apply to this additional cover.

### **Emergency Treatment**

We will reimburse you or a named insured person using an insured vehicle for payment made under the United Kingdom, Channel Islands and the Isle of Man Road Traffic Act for emergency treatment incurred as a result of an accident during the period of insurance. Your excess does not apply to this additional cover.

### **Inability to Drive Following Injury**

If you or a named insured person are unable to drive as a result of injury following an accident during the **period of insurance** which results in an insured claim under this policy, we will contribute towards alternative transportation costs, up to a maximum of £3,000 and for a maximum period of 12 months.

Your or a named insured person's inability to drive must be confirmed in writing to us by your or the named insured persons General Practitioner every 90 days from the date of the occurrence for this benefit to continue. We will not provide this cover if at the time the covered loss occurred you or a named insured person were under the influence. Your excess does not apply to this additional cover.

### Inability to Drive due to Ill Health

If you or a named insured person has their driving licence revoked by the DVLA during the period of insurance as a result of being incapacitated due to ill-health, we will contribute towards your or a named insured person's alternative transportation costs, up to a maximum of £3,000 and for a maximum period of 12 months.

### Foreign Use

We will cover you or a named insured person on a vehicle for trips to countries within the territorial limits commencing during the period of insurance. We must be notified if any trip is to exceed 90 days.

A Green Card when travelling abroad in the EU or EEA member countries is no longer a requirement effective from 2/8/2021. It is highly recommended however that you ensure you have with you, and are able to produce evidence of Insurance in the form of a Certificate of Insurance. aurum will provide cover subject to the compulsory insurance laws within the **territorial limits** being met.

### **Child Car Seats**

If you or a named insured person has a child car seat in an insured vehicle and the insured vehicle is involved in an accident during the period of insurance involving impact damage, we will replace the child car seat with a new one of equivalent quality even if the child car seat itself is not damaged.

The **vehicle excess** does not apply to this additional cover.

### **Personal Registration Plate Cover**

If your or a named insured person's vehicle has a personalised registration number and the vehicle is stolen during the period of insurance and not recovered, we will pay up to £5,000 for the loss of use of the personal registration plate. When we pay for this loss, the personal registration plate and its use becomes our property.

**You** may repurchase the personal registration plate from **us** when the DVLA re-issue the plate for no more than the settlement amount. **Your excess** does not apply to this additional cover.

### **Trailers**

**We** will pay up to £5,000 during the **period of insurance** for theft or physical damage to a trailer or non-motorised Horsebox, which **you** or a **named insured person** own or are legally responsible for.

Your excess does not apply to this additional cover.

### **Identity Theft**

We will cover you or a named insured person for the following expenses incurred as a direct result of an identity fraud involving a vehicle:

- solicitor fees to defend a claim against you or a named insured person by financial institutions, to remove incorrect judgments, to challenge a consumer credit rating or to witness your or a named insured person's signature;
- the cost of sending letters by certified post and making telephone calls to the police, financial institutions and credit agencies;
- fees charged when you or a named insured person re-apply for a loan that was originally rejected;
- your or a named insured person's lost earnings because of time off work to talk to the police, financial institutions or credit agencies.

We do not cover identity fraud connected with your business, your profession or your occupation.

The most we will pay is £15,000 during the policy period.

### Disablement

If you or a named insured person are registered disabled as a result of a covered loss to a vehicle we will pay up to £10,000 towards the cost of any necessary relevant modifications to your or a named insured persons vehicle.

### **Carjacking and Road Rage**

We will pay for the reasonable costs, as agreed by us, shown below which are incurred by you, a named insured person whilst driving a vehicle as a result of any one road rage or carjacking occurrence within the territorial limits:

- up to £5,000 per person in respect of medical expenses incurred due to injuries sustained in a carjacking occurrence within 6 months of the carjacking occurrence;
- up to £5,000 per person in respect of psychiatric services as prescribed by a physician psychologist or other mental health professional as a result of a carjacking occurrence incurred within 6 months of the carjacking occurrence;
- c. up to £5,000 per person in respect of loss of income.

The maximum **we** will pay during the **period of insurance** for all carjacking and road rage expenses is £20,000. **Your excess** does not apply to this additional cover.

### **No Claims Discount Protection**

This cover may apply to one or more of your vehicles if the additional premium for no claims discount protection has been paid and the cover is shown in your schedule. For a vehicle to be eligible for protected no claims discount it must already be subject to a maximum no claims discount. If a vehicle has no claims discount protection we will only reduce your no claims discount following a claim under your policy if you have more than 1 blame loss which in our opinion you are responsible for in a three year period. This additional cover is not a guarantee against a premium increase or decrease at renewal.

### Personal Accident Cover

We will pay you or a named insured person, or the applicable estate, £30,000 for bodily injury in the event that an accident during the period of insurance involving an insured vehicle is the sole cause of:

- death:
- loss of limb:
- loss of sight in one or both eyes; or
- a career ending injury if you or a named insured person is a professional sports person.

For the purpose of this cover a career ending injury means irrecoverable disablement which permanently and totally incapacitates you or a named insured person for a continuous period of 12 months, and you or the named insured person is medically determined to have no likely hope of improvement sufficient to participate in their sport ever again.

We do not provide this additional cover if the accident is caused directly or indirectly whilst you or a named insured person is under the influence. Your excess does not apply to this additional cover.

### **Road Fund Licence**

If following a covered loss your or a named insured person's vehicle is declared a total loss we will pay for the unexpired portion of the road fund licence unable to be recovered from the licencing authorities. Your excess does not apply to this additional cover.

### **Multiple Vehicle Excess**

If a vehicle is involved in an accident with another vehicle you will only pay the higher of the vehicle excesses once.

### **Motor Trade, Valet Services and Chauffeurs**

If a vehicle is involved in an accident whilst being driven by an individual involved in the motor trade, an individual providing a valet service or a chauffeur not listed as a named insured person, we will not apply the vehicle excess.

### **Driving Other Cars**

If over the age of 25, you or a named insured person will be covered under Sections 6,7,8,9 and 10 of this policy whilst driving another vehicle unless stated otherwise or an exclusion applies.

This additional cover only applies if the vehicle concerned:

- is not owned by you or a named insured person;
- is not available for the regular use of you or a named insured person;
- is registered with the DVLA, DVS or Isle of Man Government and is being driven in the **United Kingdom**, Channel Islands or the Isle of
- is not being hired by any person other than you; and
- is not listed in your schedule.
- has active insurance in place in the name of the registered owner or the keeper of the vehicle.

If you or a named insured person is under the age of 25, only Sections 8, 9 and 10 of your policy will apply whilst driving another vehicle.

This additional cover is secondary to any other insurance that applies at the time of a loss.

### Uninsured Drivers

If an **insured vehicle** suffers loss or damage caused by an uninsured driver or a third party that is untraceable we will not reduce your no claims discount provided you have made all reasonable attempts to obtain the third party's details and we reasonably consider the accident not to be your or an insured persons fault.

In addition, we will not apply the vehicle excess if you or an insured person is involved in a non fault accident with an uninsured third party.

# **08** Liability

Your most recent schedule will show if third party liability cover applies to your vehicles. A certificate will have been issued for each vehicle that has third party liability cover and the certificate should be kept in your vehicle.

This section provides **you** and an **insured person** with third party liability cover as detailed below and applies whilst driving an **insured vehicle** anywhere in the **territorial limits**.

The defined terms, general terms and conditions and the general exclusions all apply to this section.

### What is covered

This **policy** provides **you** and an **insured person** with legal liability cover to compensate others for injury, death or damage to third party property (including the loss of use of damaged property) arising from the use of an **insured vehicle** (including a trailer or caravan whilst attached to an **insured vehicle**) during the **period of insurance**.

### Amount of cover

The most we will pay for third party property damage is £20,000,000 for any one occurrence.

The amount **we** will pay for injury or death of a third party, or injury or death of a passenger travelling in an **insured vehicle** is unlimited.

### **Defence cover**

We will defend you or an insured person against any legal action seeking damages for property damage or bodily injury. We will provide this defence with counsel of our choice and at our own expense, even if the legal action is groundless, false or fraudulent. We may negotiate, investigate and settle any such claim or suit at our discretion.

# **Motor Legal Expenses Cover**

The cover under this section is provided by ARAG plc.

ARAG plc is authorised and regulated by the Financial Conduct Authority firm registration number 452369. ARAG plc is authorised to administer this insurance on behalf of the insurer ARAG Legal Expenses Insurance Company Limited registered address Unit 4a, Greenway Court, Bedwas, Caerphilly CF83 8DW. ARAG Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority. Registered Address: Unit 4a, Greenway Court, Bedwas, Caerphilly CF83 8DW. Registered in England and Wales. Company number 103274.

The General Terms and Conditions and General Exclusions all apply to this section of the **policy**.

### Meaning of words and terms applying to this section of your policy

The following words or phrases have the same meaning wherever they appear in **bold** within this section. If a term below is also defined in 02 The Meaning of Words in this Policy the definition below replaces the meaning for purposes of this section.

Appointed advisor			
Collective conditional			
fee agreement	her professional fees on the basis of "no-win no-fee".		
Conditional fee	A legally enforceable agreement entered into between the <b>insured</b> and <b>appointed advisor</b> for paying their professional fees on the basis of "no-win no-fee".		
agreement			
Insured	You and any driver or passenger in or on an insured vehicle with your permission.		
Insured vehicle	The vehicle specified in your motor insurance policy and any trailer or caravan attached to it.		
Insurer	ARAG Legal Expenses Insurance Company Limited (commercial register number: HRB 103274), (FRN: 202106).		
Legal costs &	1. Reasonable legal costs, fees and disbursements reasonably and proportionately incurred by the <b>appointed</b>		
expenses	advisor on the Standard Basis, and agreed in advance by us or Fixed Recoverable Costs. The term "Standard		
	Basis" can be found within the Court's Civil Procedure Rules Part 44.3.		
	2. Other side's costs and disbursements where the <b>insured</b> has been ordered to pay them or pays them with <b>our</b>		
	agreement.		
Reasonable	This means that it is always more likely than not that:		
prospects of success	the insured's claim or appeal will be successful, and		
	<ul> <li>any judgement being sought by the insured will be enforced.</li> </ul>		
Territorial limit	The United Kingdom, Channel Islands, Isle of Man, Norway, Switzerland and countries in the European Union.		
We/us/our	ARAG plc who is authorised under a binding authority agreement to administer this insurance on behalf of the insurer		
You/your	Your The person(s) named in the motor insurance policy schedule to which this policy attaches.		

### When this policy helps

This policy will help the insured if an event which is another party's fault:

- a. damages the insured vehicle and/or personal property in or on it, and/or
- b. injures or kills the insured whilst in or on an insured vehicle.

### How this policy helps

The insurer will pay the insured's legal costs & expenses up to £100,000 (for all claims arising from or relating to the same original cause including the cost of appeals) subject to all the following requirements being met.

- a. You have paid the insurance premium.
- b. The insured keeps to the terms of this policy and cooperates fully with us.
- c. The accident happens in the territorial limit.
- d. The claim
  - i. always has reasonable prospects of success; and
  - ii. is reported to us during the period of insurance; and as soon as possible after the accident.
- e. Unless there is a conflict of interest, the **insured** always agrees to use the **appointed advisor** chosen by **us** before proceedings have been or need to be issued.
- f. The claim falls under the jurisdiction of a court or the Motor Insurers' Bureau and in the **territorial limit**.
- g. The insured enters into a conditional fee agreement (unless the appointed advisor has entered into a collective conditional fee agreement with us) where legally permitted.

### When this policy does not help

The **insurer** will not cover any claim arising from or relating to:

- legal costs & expenses incurred before we accept a claim or without our written agreement
- 2. a contract
- defending any claim other than appeals against you (your motor insurer may help with this)
- 4. an accident that happens before the start of the **policy**
- 5. fines, penalties or compensation awarded against the **insured**
- 6. a group litigation order
- i. ionising radiations or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel
  - radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof
  - war, invasion, act of foreign enemy hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection or military or usurped power
  - iv. pressure waves from aircrafts or other aerial devices travelling

- at sonic or supersonic speed
- any terrorist action (regardless of any other cause or event contributing concurrently or in any other sequence to the liability) or any action taken in controlling, preventing or suppressing terrorist action. If the insurer alleges that by reason of this exclusion any liability or loss is not covered by this policy, the burden of proving the contrary shall be upon the insured.

### Policy conditions applying to this section of your policy

Where the insurer's risk is affected by the insured's failure to keep to these conditions the insurer can refuse a claim or withdraw from an ongoing claim. The insurer also reserves the right to claim back legal costs & expenses from the insured if this happens.

### The insured's responsibilities

An insured must:

- a. tell us immediately of anything that may make it more costly or difficult for the appointed advisor to claim back losses
- cooperate fully with us, give the appointed advisor any instructions we require, keep them updated with progress of the claim and not hinder them
- c. take reasonable steps to claim back legal costs & expenses and, where recovered, pay them to the insurer
- d. keep legal costs & expenses as low as possible
- e. allow the insurer at any time to take over and conduct in the insured's name, any claim.

### Freedom to choose an appointed advisor

- a. In certain circumstances as set out in b. below, the insured may choose an appointed advisor. In all other cases no such right exists and we shall choose the appointed advisor.
- b. The insured may choose an appointed advisor if:
  - i. **we** agree to start proceedings or proceedings are issued against an **insured**, or
  - ii. there is a conflict of interest
- c. Where the insured wishes to exercise the right to choose, the insured must write to us with their preferred representative's contact details. Where the insured chooses to use their preferred representative, the insurer will not pay more than we agree to pay a solicitor from our panel. (Our panel solicitor firms are chosen with care and we agree special terms with them including rates which may be less than those available from other firms.)
- d. If the insured dismisses the appointed advisor without good reason, or withdraws from the claim without our written agreement, or if the appointed advisor refuses with good reason to continue acting for an insured, cover will end immediately.

- a. The insured must agree to us having sight of the appointed advisor's file relating to the insured's claim. The insured is considered to have provided consent to us or our appointed agent to have sight of their file for auditing and quality control purposes.
- b. An insured must have your agreement to claim under this policy.

- a. The insurer can settle the claim by paying the reasonable value of the insured's claim.
- b. The insured must not negotiate, settle the claim or agree to pay legal costs & expenses without our written agreement.
- If the insured refuses to settle the claim following advice to do so from the appointed advisor the insurer reserves the right to refuse to pay further legal costs & expenses.

### Barrister's opinion

We may require the insured to obtain and pay for an opinion from a barrister if a dispute arises regarding the merits or value of the

If the opinion supports the insured, then the insurer will reimburse the reasonable costs of that opinion. If that opinion conflicts with advice obtained by us, then the insurer will pay for a final opinion which shall be binding on the insured and us. This does not affect the insured's right under the Disputes condition below.

### **Disputes**

If any dispute between the insured and us arises from this policy, the **insured** can make a complaint to **us** as described within Section 1, Complaints Procedure and we will try to resolve the matter. If we are unable to satisfy the insured's concerns the insured can ask the Financial Ombudsman Service to arbitrate over the complaint.

### Fraudulent claims and claims tainted by dishonesty

- a. If an insured makes any claim which is fraudulent or false, the policy may become void and all benefit under it may be lost.
- b. An insured shall at all times be entirely accurate and open in any evidence, disclosure or statement they give and shall act with complete honesty and integrity throughout. Where, on the balance of probabilities and having considered carefully all the facts of the
  - claim, it appears that the insured has breached this condition and that the breach has:
  - affected our assessment of reasonable prospects of success,
  - prejudiced any part the outcome of the insured's claim the insurer shall have no liability for legal costs & expenses.

### Other insurance

The insurer will not pay more than their fair share (rateable proportion) for any claim covered by another policy, or any claim that would have been covered by any other policy if this policy did not exist.

### Acts of Parliament, Statutory Instruments, Civil Procedure Rules & Jurisdiction

All legal instruments and rules referred to within the policy shall include equivalent legislation in Scotland, Northern Ireland, the Isle of Man and the Channel Islands and any subsequent amendment or replacement legislation. This policy will be governed by English law.

### Additional services

### Legal and tax advice 0344 571 7977

If you have a legal or tax problem, we recommend that you call our confidential legal and tax advice helpline. Legal advice is available 24 hours a day, 365 days a year, and tax advice is available between 9am and 5pm on weekdays (except bank holidays).

The advice covers personal legal matters within UK, Isle of Man, Channel Islands and EU Law or personal tax matters falling within the UK. **Your** query will be dealt with by a qualified specialist who is experienced in handling legal and tax-related matters. Use of this service does not constitute reporting of a claim.

The helpline is subject to fair and reasonable use. What is fair will depend on individual circumstances. However, if **our** advisors believe that **you** are using the helpline too often they will tell **you**. If following that warning, **you** do not reduce calls to a more reasonable level, **we** can refuse to accept further calls.

### Consumer legal services website

Register at <a href="www.araglegal.co.uk">www.araglegal.co.uk</a> and enter voucher code ARAG666CON to access <a href="ARAG's digital law guide">ARAG's digital law guide</a> and download legal documents and letters to help with consumer legal matters.

### **Privacy Statement**

This is a summary of how **we**, on behalf of the **insurer**, collect, use, share and store personal information. To view **our** full privacy statement, please see **our** website: https://www.arag.co.uk/data-legal/privacy-notice/

### **Collecting personal information**

**ARAG plc** may be required to collect certain personal or sensitive information which may include name, address, date of birth and if appropriate medical information. **We** will hold and process this information in accordance with all relevant data protection regulations and legislation. Should **we** ask for personal or sensitive information, **we** undertake that it shall only be used in accordance with **our** privacy statement. **We** may also collect information for other parties such as suppliers we appoint to process the handling of a claim

### Using personal or sensitive information

The reason we collect personal or sensitive information is to fulfil our contractual and regulatory obligations in providing this insurance product, for example to process premium or handle a claim. To fulfil these obligations, we may need to share personal or sensitive information with other organisations. We will not disclose personal or sensitive information for any purpose other than the purpose for which it was collected. Please refer to our full privacy statement for full details.

### Keeping personal information

We shall not keep personal information for any longer than necessary.

### Your rights

Any person insured by this policy has a number of rights in relation to how we hold personal data including; the right to a copy of the personal data we hold; the right to object to the use of personal data or the withdrawal of previously given consent; the right to have personal data deleted. For a full list of privacy rights and when we will not be able to delete personal data please refer to our full privacy statement.

### What happens if the insurer cannot meet its liabilities?

The insurer is covered by the Financial Services Compensation Scheme (FSCS). The insured may be entitled to compensation of up to 90% of the cost of their claim in the unlikely event that the insurer cannot meet its obligations. Further information about compensation scheme arrangements is available at www.fscs.org

# **European Motor Breakdown Assistance**

This European Motor Breakdown Assistance Cover is underwritten by ARAG Legal Expenses Insurance Company Limited , provided by ARAG plc and

This section of your policy provides roadside assistance, vehicle recovery, home assist, overnight accommodation, alternative travel, European assistance, and message relay as detailed below for any eligible vehicle within the territorial limits.

The General Terms, General Conditions and General Exclusions all apply to this section of the policy.

### **What is Covered**

We will cover breakdowns during the period of insurance where an insured person(s) is travelling in an eligible vehicle or another person is driving your eligible vehicle with your permission at the time of the breakdown. We agree to provide the assistance services in this section of the policy keeping to the terms, conditions and exclusions as long as the breakdown happens during the period of insurance and within the territorial limits.

### **Special Definitions Applying to this Section**

Breakdown	An electrical or mechanical failure, accident, vandalism, fire, theft or attempted theft, flat battery, ignition key breakage or loss, accidental damage to tyres, running out of fuel or putting the wrong fuel in your eligible vehicle, occurring during the period of insurance which immediately renders the eligible vehicle immobile.		
Eligible Vehicle	The car, motorcycle, van, horsebox, or campervan in which an <b>insured person</b> is travelling at the time of the breakdown, or any car, motorcycle, van, horsebox, or campervan which is listed as an <b>insured vehicle</b> on the <b>certificate</b> which is the <b>vehicle</b> declared to <b>us</b> , including an attached caravan/trailer which is fitted with a standard towing hitch and does not exceed 7 metres (23 feet) in length and is ordinarily kept in the <b>United Kingdom</b> , Channel Islands or the Isle of Man.		
Insured person(s)	You or any driver who is named on the certificate.		
Recovery Operator	The independent technician <b>we</b> appoint to attend the <b>breakdown</b> .		
Suitable Repairer	Any appropriately qualified mechanic or garage which is suitable for the type of repair required and who can confirm in writing the remedial work undertaken.		
Territorial limit	The <b>European Union</b> , the Isle of Man, the Channel Islands, Albania, Andorra, Bosnia Herzegovina, Croatia, Gibraltar, Iceland, Liechtenstein, Macedonia, Monaco, Montenegro, Norway, San Marino, Serbia, Switzerland and Turkey (West of the Bosphorus).		
We, us, our	In respect of this section of <b>your policy</b> , <b>Call Assist</b> and/or <b>ARAG plc</b> who is authorised under a binding authority agreement to administer this insurance on behalf of the insurer, ARAG Legal Expenses Insurance Company Limited, (or appointed agents on its behalf).		

### **Services Provided**

1	Roadside	We will pay the callout charge and up to one hour's labour costs for a recovery operator to attend the scene of the	
	Assistance	breakdown, and where possible, carry out emergency repairs.	
2	Vehicle Recovery	If the <b>eligible vehicle</b> cannot be repaired within one hour at the scene of the <b>breakdown</b> , <b>we</b> will pay for the transporting the <b>eligible vehicle</b> , the driver and up to 7 passengers to a <b>suitable repairer</b> , <b>your</b> home address the <b>insured person's</b> original destination.	
	Home Assist	We will send help to your home address in the event of a breakdown.	
		If, in the opinion of the <b>recovery operator</b> , they are unable to repair the <b>eligible vehicle</b> at the roadside, <b>we</b> will arrange and pay for the <b>eligible vehicle</b> and the driver to be transported to the nearest garage which is able to undertake the repair.	
•	Overnight Accommodation	If <b>we</b> decide to provide overnight accommodation <b>we</b> will pay up to £100 per person for one night for the driver and up to 7 passengers.	
		You must pay the hotel bill, but we will pay you back on receipt of the relevant bill(s) subject to the £800 limit.	
•	Alternative Travel	If the <b>eligible vehicle</b> is taken to the nearest garage able to undertake the repair and the repair cannot be completed within the same working day, <b>we</b> will pay up to £250.00 towards the cost of alternative transport or car hire. <b>We</b> will also pay the cost of a single standard rail ticket for one person to return and collect the <b>eligible vehicle</b> . This service can only be used to complete a journey whilst the <b>eligible vehicle</b> is being repaired a minimum of 25 miles away from <b>your</b> home address.	
	Misfuelling	If your eligible vehicle's fuel tank is filled with the incorrect type of fuel, it may be necessary to carry out a drain and flush of your eligible vehicle's fuel tank at the roadside if possible or at a suitable garage where this is not possible. Occasionally misfuelling your eligible vehicle can cause extensive damage which a fuel drain and flush will not rectify. If you would prefer for the fuel drain and flush to be carried out by your preferred repairer, our operator will arrange for your eligible vehicle, you and your passengers to be recovered to a repairer of your choice within 10 miles of the breakdown. You must pay initially and we will reimburse you when we are in receipt of a valid invoice/receipt. The most we will pay is the cost of 10 litres of correct fuel and not more than £250 in total for each claim under Misfuelling	

### 7 Keys

If you lock your eligible vehicle keys within your eligible vehicle and are unable to obtain a spare set on the same day, we will pay the call-out fee for a recovery operator who will attempt to retrieve the key where this is possible. If the recovery operator is unable to retrieve your key it is often possible to provide a replacement key at the scene. You will have to pay for the replacement key. If it is not possible to retrieve a locked-in key or if you have lost or broken your key and are unable to obtain a replacement key at the scene; if you are away from your home address we will pay the mileage charges to a place where your eligible vehicle can be stored securely, or your home address if it is nearer.

### 8 European Assistance

This section applies to any **breakdown** occurring outside the UK.

We will pay the callout charge and up to one hour's labour costs for a **recovery operator** to attend the scene of the **breakdown** and either carry out emergency repairs or transport the **eligible vehicle**, the driver, and up to 7 passengers to the nearest garage able to undertake the repair.

If the **eligible vehicle** cannot be repaired within 48 hours or by **your** intended departure, whichever is the later, **we** will arrange for the **eligible vehicle**, the driver and up to 7 passengers to be transported to **your** home address. During this period **we** will reimburse the costs of alternative accommodation and alternative transport up to the value of £750 when **we** have received a valid receipt. Payment will be made in accordance with the exchange rate on the date of the claim.

Due to local regulations and customs, the **insured person** may be required to provide copies of their driver's licence and the V5C registration document for the **eligible vehicle**. **You** will be held liable for any costs incurred if copies of the **insured person**'s driver's licence or V5C registration document are not immediately available.

Due to differing national standards and infrastructures abroad assistance may take longer in arriving. **We** will not be held liable for any delays encountered. In the event of a **breakdown** occurring on a continental motorway or major public road, **we** are sometimes unable to assist and **you** will often need to obtain assistance via the SOS phones. The local services will tow the **eligible vehicle** to a place of safety and **you** will be required to pay for the service immediately. **You** can then contact **us** for further assistance. **We** will pay a maximum of £200.00 towards reimbursement of these costs when **we** have received a valid receipt. Payment will be made in accordance with the exchange rate on the date of the claim.

### 9 Message Relay

When **you** claim for any **breakdown we** will forward a message to a member of **your** family, friend or work colleague if **you** would like this.

### When We Cannot Help

Our approved agents cannot work on your eligible vehicle if it is unattended. Please do not arrange assistance before we have agreed. If you do, we will not pay the costs involved.

### Special Exclusions

# The breakdown of the eligible vehicle

- If it has knowingly been driven in an unsafe unroadworthy condition
- Which occurs while the eligible vehicle is being used for motor racing, trials, rallying, pace-making or speed testing or for hire or reward
- If it exceeds 3,500 kg gross vehicle weight, 5.18 metres long, 1.905 metres wide, or 2.44 metres high
- If it cannot be reached due to sand, mud, snow, or flood
- Where we have provided assistance for any symptoms related to a claim which has been made within the last 28 days, unless the eligible vehicle has been fully repaired at a suitable repairer, declared fit to drive by the recovery operator or is in transit to a pre-booked appointment at a suitable repairer.

### The cost of

- Any vehicle storage charges incurred when you are using our services
- Removing contaminated fuel, supplying replacement parts, fluids or fuel or any other materials used in repairing your eligible vehicle
- Any other repairs except those at the scene of the breakdown
- Replacing broken windows or keys
- Parking charges or fines
- Anything which **you** would have incurred had no claim arisen
- Any charges arising from an insured person's failure to comply with our instructions or our approved agents' instructions in respect of the assistance being provided
- Any costs incurred before **you** have notified **us** of the **breakdown**
- Any eligible vehicle which cannot be recovered by a standard trailer or transporter
- The recovery of a caravan or trailer on tow which exceeds 7 metres/23 feet in length (not including the length of the A frame or hitch)
- Returning the eligible vehicle to you, or expenses to collect the eligible vehicle following repair
- No more than six call-outs in the same period of insurance

### **Special Conditions Applying to this Section**

An **insured person** must keep to the terms and conditions of this section of the **policy**.

At all times during the **period of insurance**, the **eligible vehicle** must be maintained in a roadworthy condition and regularly serviced.

An insured person must be present with the eligible vehicle when the recovery operator arrives.

**We** will make every effort to provide the service at all times, but **we** will not be responsible for any liability arising from breakdown of the service.

The transportation of any animal or livestock is undertaken solely at

**your** discretion and **we** accept no liability for the safety or welfare of any animal or livestock during its transportation.

This **policy** does not cover any damage to the **eligible vehicle** or its contents whilst being recovered, stored or repaired and any liability arising from any act performed in the execution of the assistance services provided. **We** will not pay for any losses that are not directly covered by the terms and conditions of this **policy**. For example, **we** will not pay for **you** to collect the **eligible vehicle** from a repairer or for any time that has to be taken off work because of a **breakdown**.

If the **eligible vehicle** is beyond economical repair **we** have the option to offer the **market value** of the **eligible vehicle** to **you** and pay for alternative transport home.

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# **Notes**

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